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## The Episcopal Home Communities Employee Education Fund

Our Employee Education Fund provides financial assistance to qualified employees and is at the forefront of our Workforce Excellence Program.

Employees are a highly valued asset at The Episcopal Home Communities. We understand the important roles our employees play in carrying out our mission. We endeavor to provide an environment where our staff members enjoy their work, feel appreciated and find fulfillment through their contributions to the lives of others. We encourage ongoing education and personal growth. We strive to be the employer of choice.

Educational funding operates on a quarterly basis. There is an assessment process for each application, which is handled through the Human Resources Department.

Gifts to The Episcopal Home Communities Employee Education Fund are fully tax-deductible.

A gift to The Episcopal Home Communities Employee Education Fund may be made with a gift of cash or appreciated securities, as well as through a bequest, in your will. Upon notification in writing that you have remembered The Episcopal Home Communities in your estate plans, you become a member of The Episcopal Home Communities Legacy Society.

THE EPISCOPAL HOME *Communities*

1111 South Arroyo Parkway, Suite 230  
Pasadena, California 91105  
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THE EPISCOPAL HOME *Communities*

*Employee  
Education  
Fund*





## Supporting Employee Educational Pursuits

The Episcopal Home Communities Employee Education Fund enables our friends to make gifts that benefit the employees. Since it is not possible for us to make personal gifts to individuals who work at the Communities, the Employee Education Fund is an opportunity to contribute to the lives of those who enhance our residents' lives daily. Scholarships benefit quality employees who expand their education through enrolling in programs and courses outside the workplace.

The Employee Education Fund includes four ways an employee may benefit.

The **Go To College Program** is available for high school and college age staff who are pursuing advanced education at accredited institutions. Young employees may receive up to \$1,000 per 12-month period toward college, in any area of academia, as incentive for their studies in higher education.

**Tuition Assistance or Tuition Reimbursement** of up to \$2,500 annually is available for a course, certification or degree program at an accredited or approved institution. This scholarship program is designed to augment the employee's skills or qualify him or her for advancement. The scholarship is paid either directly to the educational institution or as reimbursement for expenses already incurred and paid for recent course work.

**Educational Loan Repayment** of up to \$2,500 per year is available for the qualified employee who has assumed a student loan while pursuing education related to work at The Episcopal Home Communities. This plan enables an employee with student loans to apply for aid in repaying a portion of the loan.

### Endowed Scholarships

#### Herman Osten Memorial Scholarship

*Herman Osten was a resident in the Canterbury Care Center for nearly two years. When Herman died in 2006, his family and friends sent contributions in his honor. His son John and daughter-in-law Rose added to those gifts and endowed a permanent award in memory of Herman. The first Herman Osten Scholarship at The Canterbury was awarded in October 2006, to Ana Sandoval, a caregiver in Assisted Living, for her studies in an LVN program.*

#### Dorothea and Edwin Barnes Scholarship

*Dorothea and Edwin Barnes moved to The Covington when it opened in the summer of 2004. Ned was a long-time Board member and volunteer at The Episcopal Home, and Dori was equally involved with The Scripps Home, now merged as Scripps Kensington. Realizing that much of their contentment at The Covington is due to the remarkable staff, they decided to acknowledge the employees by endowing a scholarship. Each year an employee at The Covington will receive the Dorothea and Edwin Barnes Scholarship.*

### Making a Gift

- A gift of \$10,000 to \$50,000 names a scholarship to be awarded annually. Endowed scholarship gifts may be paid in pledges of up to four years.
- A gift of \$500,000 names The Episcopal Home Communities Employee Education Fund.

**The Episcopal Home Communities Employee Education Fund**  
 c/o Janelle Morton  
 1111 South Arroyo Parkway, Suite 230  
 Pasadena, CA 91105  
 (626) 403-5880

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Name \_\_\_\_\_

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Address \_\_\_\_\_

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Phone Number \_\_\_\_\_

I wish to contribute \$ \_\_\_\_\_

Payment toward pledge of \_\_\_\_\_

Check enclosed.

Visa/MasterCard number and expiration: \_\_\_\_\_

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Signature as name appears on card: \_\_\_\_\_